

# Council Tax 2020/21

## How your money is spent



Derby City Council

## Introduction from Councillor Chris Poulter

3

## 1. Your Council Tax and Spending Plans

4

Council Tax	4
Adult Social Care Precept	4
Derby City Council Revenue Budget	5
2020/21 Gross Expenditure	6
Derby City Council - Capital Investment	6
Flood Defence Levy	6
Derbyshire Fire Authority	7
Police & Crime Commissioner for Derbyshire	9
Council Tax Bands	10
Council Tax Liability	10
Empty Homes Premium	10
Discounts	11
Empty and Unoccupied Property Discount	11
Exemptions	11
Help for disabled people	12
Appeals	12
How Council Tax changes are shown on your bill	13
Pay your Council Tax over 12 months	13

## 2. Help paying your Council Tax

14

Council Tax Support - help for people on a low income	14
Housing Benefit	15
How to make a claim for Housing Benefit and/or Council Tax Support	16
Other available advice	16
Council Tax Hardship Scheme	16

## 3. Business Rates

17

Appeals	17
Small Business Rates Relief (SBRR)	17
Pay your Business Rates over 12 months	18
Reducing your Business Rates	18

# Introduction

Dear Resident,

When formulating this year's budget, we worked hard on planning how to make Derby an even better place to live. Derby is a city to be proud of and we're committed to continually maintaining, improving and building for those who live here.

There is still work to be done to ensure we continue to make Derby as financially sustainable as possible, with nearly £9m revenue of savings needed by 2022/23. National growing demands on services, particularly within the adult and children social care sector, play a large part in this. You can see our plans to address this in our medium term financial plan report.

These pressures, combined with shortfalls from previous Government settlements, means we have increased Council Tax by 3.99%. This will increase payments by less than £1 a week for some taxpayers in the city. While this is not a decision we take lightly, 2% of the increase will be used to specifically support the investment that Adult's and Children's social care greatly needs.



**Councillor Chris Poulter**  
**Leader of Derby City Council**

We've listened to residents on the need for bigger, longer-term improvement projects throughout the city. New services, facilities and schemes in Derby are woven heavily into this year's budget, though we will always ensure that this offers value for taxpayer's money before we put spades in the ground.

That said, ensuring that money is being invested into projects will make Derby a city that desirable to live in and visit. We're improving and modernising our highways, housing and leisure facilities such as Moorways swimming pool. One scheme which has proved particularly timely is that of Our City Our River, which works to improve Derby's flood defences. As we've seen in recent months, this is more vital now than it ever has been. These projects are all investments in ours and Derby's future. That considered, we have budgeted for an extra £3m worth of funding over the next 3 years to tackle climate change and ensure the reduction of Derby's carbon emissions.

Our plans have been put together with the citizens of Derby at its heart. We're committed to ensuring that, in spite of rising demands, our budget remains fair and responsible for all who live in Derby.

# 1. Council Tax and Spending Plans

## Council Tax

There are three separate council taxes included in your total bill – set by Derby City Council, Derbyshire Fire Authority and Derbyshire Police and Crime Commissioner.

Derby City Council, Derbyshire Police and Crime Commissioner and Derbyshire Fire Authority have applied increases to Council Tax levels of 3.99%, 4.6% and 1.98% respectively.

There is no change to the 2020/21 Council Tax Referendum limits that were set for local authorities in 2020/2021, Authorities have the flexibility to increase their core Council Tax requirement by up to 1.99%, plus levy an additional 2% increase precept for Social Care.

Band	Derby City Council (excl ASC precept)	Derby City Council ASC precept	Derbyshire Police and Crime Commissioner	Derbyshire Fire Authority	Total Council Tax
A	896.97	85.44	151.07	51.82	1,185.30
B	1,046.46	99.68	176.24	60.46	1,382.84
C	1,195.96	113.92	201.42	69.09	1,580.39
D	1,345.45	128.16	226.60	77.73	1,777.94
E	1,644.44	156.64	276.96	95.00	2,173.04
F	1,943.43	185.12	327.31	112.28	2,568.14
G	2,242.42	213.60	377.67	129.55	2,963.24
H	2,690.90	256.32	453.20	155.46	3,555.88

## Adult Social Care Precept

The Secretary of State made an offer to adult social care authorities. (“Adult social care authorities” are local authorities which have functions under Part 1 of the Care Act 2014, namely county councils in England, district councils for an area in England for which there is no county council, London borough councils, the Common Council of the City of London and the Council of the Isles of Scilly.)

The offer was the option of an adult social care authority being able to charge an additional “precept” on its council tax without holding a referendum, to assist the authority in meeting its expenditure on adult social care from the financial year 2016-17. It was originally made in respect of the financial years up to and including 2019-20. If the Secretary of State chooses to renew this offer in respect of a particular financial year, this is subject to the approval of the House of Commons.”

For the financial year 2020-21 government has allowed Councils with social care responsibilities to increase their council tax by a further 2%, on top of the core principle, to be spent exclusively on social care.

## Derby City Council Revenue Budget

The revenue budget pays for the day-to-day running costs of all of Derby City Council's services. The costs of schools are met in full by the Government's Dedicated Schools Grant. The net\* costs of all other services after use of reserves\*\* are financed from a combination of Council Tax, Retained Business Rates and Government funding in the form of the Revenue Support Grant and other Specific Grants.

\*Net means expenditure less income.

\*\*Reserves are the balance of funds not spent and held to provide for any future financial risks and potential one-off spending needs that could arise.

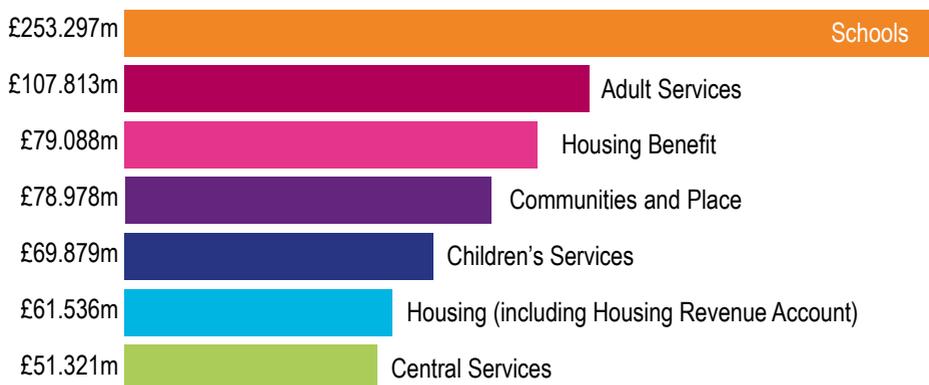
Budget and Council Tax	2020-21 £M	2019-20 £M	Change £M
<b>Gross spending on general services</b>	<b>641.326</b>	<b>625.550</b>	<b>15.776</b>
Gross spending on Housing Revenue Account	<i>add</i> 60.585	59.418	1.167
<b>Gross Expenditure</b>	<b>701.911</b>	<b>684.968</b>	<b>16.943</b>
Income from services	<i>subtract</i> 137.763	138.563	- 0.800
Use of reserves	<i>subtract</i> 2.772	7.492	- 4.720
Business Rates	<i>subtract</i> 45.890	47.631	- 1.741
Revenue Support Grant and Top Up	<i>subtract</i> 29.280	28.811	0.469
Dedicated schools grant	<i>subtract</i> 253.297	235.441	17.856
Housing Benefit Subsidy	<i>subtract</i> 69.879	82.863	- 12.984
Other Specific Grants	<i>subtract</i> 63.058	52.330	10.728
Collection fund surplus (Council Tax)	<i>subtract</i> - 2.580	- 5.486	2.906
<b>Council Tax Requirement</b>	<i>equals</i> <b>102.552</b>	<b>97.323</b>	<b>5.229</b>

The Council Tax Requirement is the amount needed to meet the anticipated net expenditure for services provided by the Council. The amount required from Derby City's Council Tax is divided by Derby's tax base of 69,592.06 to calculate a charge for Band D properties of £1,473.61. This represents a movement of 3.99% from the previous year. The charges for the other bands of property are then calculated in proportions to the Band D charge.

The tax base is the number of dwellings in Derby to which a Council Tax charge applies converted into an equivalent number of Band D dwellings.

For further information about Derby City Council's budget contact the Director of Financial Services, Derby City Council, The Council House, Corporation Street, Derby, DE1 2FS.

## 2020 - 2021 Gross Expenditure £702 million



More details on the Council's budget and value for money strategy can be found on [www.derby.gov.uk](http://www.derby.gov.uk)

## Derby City Council - Capital Investment

Derby City Council's capital budget is to pay for major investments that will remain in use over several years. The approved capital budget for 2020-2021 is £183 million and will invest in health and safety works on a number of council buildings as well as investing in the Council's ICT infrastructure. The budget also includes investment in the city's regeneration, improvements to the A52, investment in new build social housing and a new swimming pool at Moorways as well as major improvements to our flood defence's. The majority of the costs are met by grants and contributions capital receipts and assumed borrowing.

For 2020-2021, our programme includes assumed borrowing of £85.3 million. This attracts no Government support and is effectively using the Council's cash flow until there is a need to borrow.

## Flood Defence Levy

The Environment Agency levy for flood defence is £80,475 in 2020 - 2021. This is included in the Council's gross spending on services within central services. The Government funds most of the flood defence service directly. For further information regarding the Flood Defence Levy budget please contact the Environment Agency at Sapphire East, 550 Streetsbrook Road, Solihull, B91 1QT or email [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk).

## Derbyshire Fire Authority

At the Fire and Rescue Authority meeting on 13 February 2020 Derbyshire Fire and Rescue Authority approved the level of Council Tax for the year 1 April 2020 to 31 March 2021. The Authority agreed to set a 1.98% increase in council tax with a budget of £39.9m for 2020/2021.

The table below shows the council tax bandings and council tax levels.

Council Tax Band	Valuation	Council Tax 2020/2021
Band A	£0 - £40,000	£51.82
Band B	£40,000 - £52,000	£60.46
Band C	£52,001 - £68,000	£69.09
Band D	£68,001 - £88,000	£77.73
Band E	£88,001 - £120,000	£95.00
Band F	£120,001 - £160,000	£112.28
Band G	£160,001 - £320,000	£129.55
Band H	£320,001 or above	£155.46

\*illustrated above 1991 Valuations used by the Valuation Office Agency (VOA)

### Our Budget Requirement and Funding

The Settlement Funding Assessment for 2020/2021 is £13.2m, an increase of £0.2m (1.5%) compared to the 2019/2020 allocation of £13.0m.

### Budget Requirement Comparison for year 2019 through 2020 and year 2020 through 2021

Expense Details	Amount in millions of pounds for 2019 through 2020*	Amount in millions of pounds for 2020 through 2021
Gross Expenditure for services	40.2	43.2
Contribution to Reserves	0.8	0.8
Income (to be subtracted from sum)	3.1	4.1
<b>Total Budget Requirement</b>	<b>37.9</b>	<b>39.9</b>

\*Original Budget

The Service experienced significant funding reductions in its Revenue Support Grant over the period 2011/2012 to 2019/2020. Derbyshire Fire and Rescue Service has secured on-going savings in the region of £11.5m as part of a concerted and timely approach to address the impact of funding reductions.

For further information please follow the link below

[www.derbys-fire.gov.uk/about-us-our-vision/what-we-spend-and-how-we-spend-it/our-budget-and-your-council-tax](http://www.derbys-fire.gov.uk/about-us-our-vision/what-we-spend-and-how-we-spend-it/our-budget-and-your-council-tax)

**Contact the Chief Fire Officer on:**

Email: [enquiries@derbys-fire.gov.uk](mailto:enquiries@derbys-fire.gov.uk)

Tel: 01773 305305

Address: Derbyshire Fire Authority, Butterley Hall, Ripley, Derbyshire, DE5 3RS

# PLAN A SAFE ESCAPE



**IN THE EVENT OF A FIRE: AND CALL  
GET OUT STAY OUT 999**

[www.derbys-fire.gov.uk](http://www.derbys-fire.gov.uk)

For further information please go to [www.derbys-fire.gov.uk/keeping-safe/plan-a-safe-escape/](http://www.derbys-fire.gov.uk/keeping-safe/plan-a-safe-escape/)

## Police & Crime Commissioner for Derbyshire

### 2020/21 Budget and Council Tax Requirement

To see further information regarding the Police & Crime Commissioner's budget for 2020/21, his plans for investment in communities and also how it affects the council tax requirement, please refer to the leaflet hosted on the Commissioner's website (<https://www.derbyshire-pcc.gov.uk/Budget2020-21>).

The budget for policing Derbyshire in 2020/21 has been set at £189.879m, an increase of £11.8m from 2019/20.

Of this, £108.026m is provided by the Government's Police Grant. The amount contributed by the police part of the council tax has increased and now totals £72.8m. A further £2.375m has been allocated to Derbyshire to further fund additional police officers and is payable as recruitment targets are met during the year.

This means that the annual amount of council tax paid by a Band D (the average) household towards policing in 2020/21 will increase from the £216.60 paid in 2019/20 to £226.60, an increase of £10 per annum (4.6%).

**The Police & Crime Commissioner's council tax requirement is calculated as follows:**

	2019/20 £M	2020/21 £M
Police & Crime Commissioner	6.439	6.741
Chief Constable	172.721	183.138
Use of Reserves to fund the budget deficit	(1.098)	
<b>Net Budget Requirement</b>	<b>178.062</b>	<b>189.879</b>
Main Government Grant	(100.504)	(108.026)
Pensions Grant	(8.700)	(8.700)
Collection Fund Surplus	(0.425)	(0.394)
<b>Council Tax Requirement (Precept)</b>	<b>68.433</b>	<b>72.759</b>

## Are you a Derby resident or business owner?

myAccount is the easiest way to manage a range of Council services online - *anytime, anywhere and from any device*

Sign up at [derby.gov.uk/myaccount](https://derby.gov.uk/myaccount)

myAccount 



Derby City Council

## Council Tax Bands

The Listing Officer at the Valuation Office Agency will have placed your property into one of the eight Council Tax bands listed below. The valuation range uses the open market value of the property as at 1 April 1991. You can see the Council Tax Banding List on the Valuation Office Agency website: [www.voa.gov.uk](http://www.voa.gov.uk).

The movement in general prices will not be a reason for changing your valuation band. The amount of Council Tax charged for each band depends on the tax set for Band D - the Council Tax for all the other bands is worked out from that figure.

Band	Property Values	Ratio Band D
A	Up to and including £40,000	6/9
B	£40,001 to £52,000	7/9
C	£52,001 to £68,000	8/9
D	£68,001 to £88,000	9/9
E	£88,001 to £120,000	11/9
F	£120,001 to £160,000	13/9
G	£160,001 to £320,000	15/9
H	More than £320,000	18/9

## Council Tax Liability

There is only one Council Tax bill for each domestic property. The person who is liable is normally the person living in the property who either owns or rents it. Couples and co-owners are jointly liable. There are some circumstances where the owner is liable which include:

- The property is a residential care home.
- The property is a house in or intended for multiple occupation
- The property is empty

## Empty Homes Premium

From April 1 2020, properties that have been unoccupied and substantially unfurnished for more than two years will be subject to a 100% premium, increasing Council Tax liability to 200% of the normal Council Tax charge. For properties unoccupied and substantially unfurnished for five years or more a premium of 200% will apply increasing Council Tax liability to 300% of the normal Council Tax charge.

# Reducing your Council Tax

## Discounts

The full Council Tax charge is based upon a property being occupied by two or more adults. For Council Tax purposes an adult is classed as someone aged 18 or over. If a property is occupied by one adult, you can get a 25% discount on your Council Tax bill. For Council Tax purposes, some people are not counted when we decide how many adults are living in the property.

These people include:

- anyone under 18 years of age
- 18 and 19 year olds who are at school or have just left school
- full-time students, student nurses, apprentices and young people on youth training schemes
- patients living in hospital or a care home
- people who have learning difficulties or have mental health issues - they must be entitled to certain state benefits
- people in prison, unless they are in prison for not paying Council Tax, a fine or detained elsewhere
- people staying in some hostels and night shelters.

A full list appears on the website: [www.derby.gov.uk/counciltax](http://www.derby.gov.uk/counciltax)

If, after disregarding a person or persons the number of adults resident is only one, a 25% discount can apply. If all residents are disregarded a 50% discount can apply. This discount does not apply where someone who normally lives in the property is temporarily absent.

## Empty and Unoccupied Property Discount

Properties classed as empty and unoccupied will attract a 100% discount for a period of up to 28 calendar days. This applies from the date the property first becomes empty and unoccupied. If the property remains empty and unoccupied then, on day 29, Council Tax is charged at 100% of the normal occupied rate.

## Exemptions

Some occupied or unoccupied properties are exempt from Council Tax. This means there is no Council Tax to pay for a certain period. These include;

### **Unoccupied properties**

- Awaiting probate or letters of administration to be granted or for up to six months after they have been granted
- After being used by a charity that owns them

## Occupied properties

- Students' halls of residence or properties where only full time students live
- Occupied only by people who have learning difficulties or mental health issues and who are entitled to certain state benefits

A full list of properties that are exempt appears on the website: [www.derby.gov.uk/counciltax](http://www.derby.gov.uk/counciltax)

## Help for disabled people

Your Council Tax may be reduced if a disabled person is living in the property. To get a reduction the property must have one of these:

- a room, other than a bathroom, kitchen or lavatory that is used mainly by the disabled person and is required for meeting the needs as a result of their disability, for example a room used for treatment.
- an extra bathroom or kitchen that is required to meet the needs of the disabled person, or
- enough space for the use of a wheelchair where one needs to be used inside.

You will be charged as if your property was in the next lower valuation band. Homes in Band A can also get a reduction.

## Appeals

### Liability appeals

You can appeal if you think your bill is wrong because:

- you are not the person who should pay the Council Tax
- your property should be exempt or you should be receiving a discount
- you are entitled to a disabled person's reduction.
- you are not getting the right amount of Council Tax Support.

To appeal, write to the Council Tax team and set out the reasons why you feel the Council's decision is wrong. If you are not satisfied with the outcome of the appeal, or have not received a response to the appeal within two months, you can make a further appeal to the Valuation Tribunal.

Valuation Tribunal, Hepworth House, 2 Trafford Court, Doncaster DN1 1PN.

You can appeal directly to the Tribunal against a Council Tax Penalty, without first having to contact the Council.

## Appeals against Council Tax Banding

There are only limited circumstances when taxpayers can challenge their bandings; these include:

- After demolition
- Conversion of houses to flats
- Physical changes in locality affecting value.
- If you think your property has not been valued correctly.

And within six months of:

- A band change to your property made by the Listing Officer
- A band change to a similar property to yours made by the Tribunal
- Becoming liable to pay Council Tax on a property.

Appeals should be made to the Valuation Office Agency through this website

**[www.gov.uk/challenge-council-tax-band](http://www.gov.uk/challenge-council-tax-band)**

Appealing against your liability or your band does not allow you to withhold payment of your Council Tax. You should continue to pay as normal and, if your account is amended following an appeal, you will be advised of your revised payments. For enquiries: Telephone 03000 501 501, web:

**[www.gov.uk/contact-voa](http://www.gov.uk/contact-voa)**

The Council has the power to reduce Council Tax where discounts and exemptions do not apply. Each case will be judged on its merits, and we will only consider using this power in exceptional circumstances.

## How Council Tax changes are shown on your bill

The change in the amounts being charged by Derby City Council, Derbyshire Police and Crime Commissioner and Derbyshire Fire Authority for 2020/21 are shown on your bill as a percentage change to one decimal point.

## Pay your Council Tax over 12 months

You can pay your current year Council Tax over 12 monthly instalments. To receive 12 instalments you must have made your request by 15 April 2020 and then you will receive a new bill which shows instalments running from April 2020 to March 2021.

This can be done online at **[www.derby.gov.uk/apply](http://www.derby.gov.uk/apply)**

## 2. Help Paying your Council Tax

### Council Tax Support - help for people on a low income

Derby's Council Tax Support Scheme is for those at working age. The Scheme for 2020/21 has been set; all working age households in Derby will have to pay something towards their Council Tax.

Within the Scheme for 2020/21:

- **Support is capped at Derby's Council Tax Band A charge**  
If your property has been placed in Council Tax Band B or above, the maximum amount of Council Tax Support will be calculated as though your property was in Band A.
- **The maximum support that anyone can get is 70% of their Council Tax charge**
- **No Second Adult Rebate**  
Second adult rebate is no longer awarded under the Council Tax Support Scheme.
- **Maximum amount of £6,000 capital to be held**  
Capital of £6,000 or more disqualifies you from being awarded Council Tax Support.
- **Minimum award of £4.00 a week**  
If, when calculated, Support is less than £4.00 a week, Support will not be awarded.
- **We are using the Housing Benefit rules and deductions relating to non-dependents**  
A non-dependent is another adult living in the household with the claimant and their partner – for example a grown-up son or daughter. Sometimes, depending on the circumstances, we make deductions from the claimant's Council Tax Support entitlement, to reflect the fact that the nondependent needs to contribute to the household living costs. For 2020/21 we will use the Housing Benefit rules to decide when and how much deduction(s) to apply. However, where the nondependent has gross income of less than £100.00 a week, we will use a weekly deduction of £4.00 instead of the Housing Benefit rate.
- **Family premium is included in the Council Tax Support calculation**  
This means that if a family qualifies for some Council Tax Support, they will receive extra help.
- **Temporary Absence rules**  
If someone is temporarily absent from their home for more than four weeks because they have left Great Britain - England, Scotland and Wales – in most instances their entitlement to Council Tax Support will end.
- **Claims can only be backdated for up to a maximum of three months from when the claim is made**  
If you delay making your claim at the time you need help, we can only backdate your claim for up to a maximum of three months, if you are able to show you have good cause for not making your claim at the right time.

Pensioners are not affected by Derby's Council Tax Support Scheme; they receive support using different rules made by Central Government.

The amount of your Council Tax Support award will be shown on your bill

## Housing Benefit

Universal Credit Full Service was introduced in Derby on 11 July 2018. This affects how most people at working age can claim help with their housing costs.

It means that most working age people will have to make two separate claims for help with their Council Tax and their rent.

### Pensioners

If you are a pensioner, you are not affected by Universal Credit. You should make one joint Housing Benefit and Council Tax Support claim with the Council at [www.derby.gov.uk](http://www.derby.gov.uk) for help with your rent and your Council Tax.

**If you are a couple and one of you is a pensioner and the other is working age**, you will need to make two separate claims as a couple: one for help with your Council Tax (Council Tax Support) at [www.derby.gov.uk](http://www.derby.gov.uk) and one for help with your rent (Universal Credit) at <https://www.gov.uk/apply-universal-credit>.

### Working age

If you are at working age and need help with your rent, you can only apply for Housing Benefit if you are in one of the following groups:

- you are living in Specified Accommodation (and you need care, support or supervision);
- you have been placed in temporary accommodation by the Council;
- you receive Severe Disability Premium (SDP) as part of a benefit award, or you receive SDP as part of a benefit award that has ended in the last month and you remain entitled to SDP.

If you are in one of these groups you need to make one joint Housing Benefit and Council Tax Support claim with the Council at [www.derby.gov.uk](http://www.derby.gov.uk) for help with your rent and your Council Tax.

If you are not in one of the above groups you need to make two separate claims: one for help with your Council Tax (Council Tax Support) at [www.derby.gov.uk](http://www.derby.gov.uk) and one for help with your rent (Universal Credit) at <https://www.gov.uk/apply-universal-credit>. This includes if you are a couple and one of you is a pensioner and the other is working age.

## How to make a claim for Housing Benefit and/or Council Tax Support

If there's no Support shown on your bill, but you feel you may be entitled to it, you need to fill in a claim form as soon as possible. Claims are made online at [www.derby.gov.uk](http://www.derby.gov.uk). For those who cannot access the internet at home, public computers are available in the Council House reception area, Council House, Corporation Street, Derby DE1 2FS.

### Other available advice

When you get your Council Tax bill, if you need to talk to someone about it you can receive confidential help, support or advice from the following:

- Derby Homes' Derby Advice team on 01332 643395 (for Derby Homes tenants only)
- The National Debtline on 0808 808 4000, or see the budgeting tools at [www.nationaldebtline.org](http://www.nationaldebtline.org)
- The Money Advice Service on 0800 138 7777, or go online at [www.moneyadviceservice.org.uk](http://www.moneyadviceservice.org.uk)
- Step Change at [www.stepchange.org](http://www.stepchange.org)

### Council Tax Hardship Scheme

If you feel paying your Council Tax bill will place you in hardship you can apply for Council Tax Hardship assistance, as part of the Council's Single Discretionary Award Scheme at [www.derby.gov.uk](http://www.derby.gov.uk)



# CHANGE A LIFE.

**FOSTER**  
FOR DERBY CITY COUNCIL

Visit [derby.gov.uk/fostering](http://derby.gov.uk/fostering)  
or call 01332 640880



## 3. Business Rates

Business Rates are payable on non-domestic properties.

Apart from properties that are exempt from business rates, each non-domestic property has a Rateable Value (RV) which is set by the Valuation Office Agency (VOA). The VOA draws up and maintains a full list of all rateable values. The rateable value of your property is shown on the front of your bill.

After a Rateable Value has been determined it is multiplied by the national non-domestic multiplier, which is set by central government each year. The multiplier set by government for the financial year 2020/21 is £0.512p

If the rateable value is less than £51,000 and the property is occupied then the lower multiplier is used. The again is set by central government and for 2020/21 is £0.499p.

### Appeals

From 1 April 2017, the rateable values on non-domestic properties will be based on the valuation date of 1 April 2015.

You can find and review your rateable value on the VOA's website here:

[www.gov.uk/correct-your-business-rates](http://www.gov.uk/correct-your-business-rates).

If you have reason to believe that your rateable value

- **CHECK** - review and confirm the facts about your property held by the VOA
- **CHALLENGE** – once the facts are established, explain why you believe your valuation is wrong.

An appeal on your 2017 rateable value is not possible, and may not be necessary, until you have completed CHECK and CHALLENGE.

For enquiries about the assessment of your rateable value, contact:

Telephone: 03000 501 501, web: [www.gov.uk/contact-voa](http://www.gov.uk/contact-voa)

### Small Business Rates Relief (SBRR)

The thresholds for this relief are:

A Rateable Value between £0 - £12,000 provides 100% relief.

A Rateable Value between £12,000 - £15,000 provides a sliding scale of relief from 100% to £0 entitlement.

The lower multiplier of £0.499p will now be used for a Rateable Value below £51,000 on occupied properties.

## Pay your Business Rates over 12 months

You can pay your current year Business Rates over 12 monthly instalments. To receive 12 instalments you must have made your request by 15 April 2020 and then you will receive a new bill which shows instalments running from April 2020 to March 2021.

Email: [business.rates@derby.gov.uk](mailto:business.rates@derby.gov.uk)

## Reducing your Business Rates

Business Rates reliefs are available that may reduce the amount you have to pay.

- Small Business Rates Relief
- Unoccupied property relief
- Partly occupied property relief

Derby City Council operates its own Discretionary Rate Relief scheme and for the financial year beginning on 1 April 2020, depending upon your business or organisations individual circumstances you may be entitled to one or more of the following discretionary rate reliefs.

- Top-up relief for Charities and Community Amateur Sports Clubs
- Relief for non-profit making organisations
- Enterprise Zone Relief
- Office Space Occupied By Local Newspapers Relief
- Supporting Small Business Relief
- Revaluation Support Relief
- Pub Relief
- Retail Discount

### State aid

The award of discretionary rate relief is considered likely to amount to State aid. However, it will be State aid compliant where it is provided in accordance with the De Minimis Regulations (EC 1407/2013). The De Minimis Regulations allow an undertaking to receive up to EUR 200,000 'De Minimis' aid over a rolling three-year period.

### UK withdrawal from the European Union (EU)

Whilst the UK left the EU on 31 January 2020, the Withdrawal Agreement negotiated by the Government and the EU provides that during the implementation period State aid rules will continue to apply as now and will be subject to control by the EU Commission as at present. Therefore Derby City Council will continue to apply State aid rules, including De Minimis, to the discretionary rate relief during the implementation period.

More information about State aid can be found on the state aid section of the government's website <https://www.gov.uk/guidance/state-aid>.

If you are and your business or organisation are receiving, or have received, any 'De Minimis' aid granted during the current or two previous financial years (from any source), you should contact us immediately on [business.rates@derby.gov.uk](mailto:business.rates@derby.gov.uk) giving details of the aid received. If you are unsure whether or not any aid you may have received amounts to state aid, you may want to consider obtaining independent advice before you respond. You should also contact us, using the same email address, if you want to refuse discretionary rate relief telling us why you want to refuse it.

If you are not receiving any of the discretionary rate reliefs and you think you should, please contact us on [business.rates@derby.gov.uk](mailto:business.rates@derby.gov.uk) giving us details of your business or organisation and which discretionary rate relief you think you are entitled to.

For more information please visit [www.derby.gov.uk/business-rates](http://www.derby.gov.uk/business-rates).

## On 7 May Local and Police and Crime Commissioner Elections are taking place across the City

If you are eligible to vote but aren't registered yet go to [www.gov.uk/registertovote](http://www.gov.uk/registertovote) by Tuesday 21 April 2020 to make sure you can take part.

If you are unable to vote in person on 7 May and need a postal vote or proxy vote application form contact the Elections Team at [elections@derby.gov.uk](mailto:elections@derby.gov.uk) or on 01332 640837. The deadline for us to receive completed postal vote applications is 5pm Wednesday 22 April 2020. The deadline for us to receive completed proxy vote applications is 5pm Wednesday 29 April 2020. Further information about voting including postal and proxy arrangements is available at <https://www.electoralcommission.org.uk/i-am-a/voter>.

Polling Stations are open from 7am until 10pm on Thursday 7 May. If you vote by post we must receive your completed postal vote by 10pm Thursday 7 May 2020.

If you need further information contact the team at [elections@derby.gov.uk](mailto:elections@derby.gov.uk) or on our helpline 01332 640837.



We can give you this information in any other way, style or language that will help you access it. Please contact us on: 01332 642428  
Minicom: 01332 640666

## Polish

Aby ułatwić Państwu dostęp do tych informacji, możemy je Państwu przekazać w innym formacie, stylu lub języku.

Prosimy o kontakt: 01332 642428      Tel. tekstowy: 01332 640666

## Punjabi

ਇਹ ਜਾਣਕਾਰੀ ਅਸੀਂ ਤੁਹਾਨੂੰ ਕਿਸੇ ਵੀ ਹੋਰ ਤਰੀਕੇ ਨਾਲ, ਕਿਸੇ ਵੀ ਹੋਰ ਰੂਪ ਜਾਂ ਬੋਲੀ ਵਿੱਚ ਦੇ ਸਕਦੇ ਹਾਂ, ਜਿਹੜੀ ਇਸ ਤੱਕ ਪਹੁੰਚ ਕਰਨ ਵਿੱਚ ਤੁਹਾਡੀ ਸਹਾਇਤਾ ਕਰ ਸਕਦੀ ਹੋਵੇ। ਕਿਰਪਾ ਕਰਕੇ ਸਾਡੇ ਨਾਲ ਟੈਲੀਫੋਨ 01332 642428 ਮਿਨੀਕਮ 01332 640666 ਤੇ ਸੰਪਰਕ ਕਰੋ।

## Slovakian

Túto informáciu vám môžeme poskytnúť iným spôsobom, štýlom alebo v inom jazyku, ktorý vám pomôže k jej sprístupneniu. Skontaktujte nás prosím na tel.č.: 01332 642428 Minicom 01332 640666.

## Urdu

یہ معلومات ہم آپ کو کسی دیگر ایسے طریقے، انداز اور زبان میں مہیا کر سکتے ہیں جو اس تک رسائی میں آپ کی مدد کرے۔ براہ کرم 01332 642428 پر ہم سے رابطہ کریں۔  
منی کام 01332 640666



Derby City Council