

What happens if I don't turn up for an appointment?

If you miss any appointments without good reason you will be warned by letter that you may be taken back to Court.

If you have a good reason for not being able to make an appointment, for example illness or a job interview, that is OK and the appointment time can be changed. But you must telephone your Case Manager before your appointment to let them know.

If you do not comply with your Referral Order Contract than you will have to be returned to the Panel to make an explanation. The Panel may then decide to return you to Court.

If you are sent back to Court, the Court may accept what you have to say and ask the Youth Offending Service to continue to work with you on your Referral Order. Otherwise the Court will revoke your Referral Order (cancel it) and give you another more serious sentence for your original offence.

What happens when I have completed my Referral Order?

Once your Referral Order is finished and your Contract completed, you will attend one **Final Panel Meeting**. After that your conviction is **spent**. This means that you don't usually have to tell anyone that you have been on a Referral Order, unless you later apply for certain jobs, such as those where you will be working with children.

This leaflet was designed by young people from Derby Youth Offending Service

For more information

contact Derby Youth Offending Service on:
01332 256820

Or visit us at:
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Gower Street
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Complaints

You have the right to be treated fairly and without discrimination at all times. If you feel you have been treated unfairly you can make a complaint. To do this speak to your Case Manager, or write to the Head of Youth Offending Service

Data Protection

I understand that any information about me will be treated in accordance with the Data Protection Act 1998. However, I also understand that the Youth Offending Service may need to share a limited amount of information with other agencies. All information will be treated as confidential

Equal Opportunities

We can give you this information in any other way, style or language that will help you access it. Please contact us on 01332 256160, minicom 01332 256900

Aby ułatwić Państwu dostęp do tych informacji, możemy je Państwu przekazać w innym formacie, stylu lub języku. Prosimy o kontakt: 01332 256160 Tel. tekstowy: 01332 256900

ਇਹ ਜਾਣਕਾਰੀ ਅਸੀਂ ਤੁਹਾਨੂੰ ਕਿਸੇ ਵੀ ਹੋਰ ਤਰੀਕੇ ਨਾਲ, ਕਿਸੇ ਵੀ ਹੋਰ ਰੂਪ ਜਾਂ ਭੋਲੀ ਵਿੱਚ ਦੇ ਸਕਦੇ ਹਾਂ, ਜਿਹੜੀ ਇਸ ਤੱਕ ਪਹੁੰਚ ਕਰਨ ਵਿੱਚ ਤੁਹਾਡੀ ਸਹਾਇਤਾ ਕਰ ਸਕਦੀ ਹੋਵੇ। ਕਿਰਪਾ ਕਰਕੇ ਸਾਡੇ ਨਾਲ ਟੈਲੀਫੋਨ 01332 256160 ਮਿਲੀਕਮ 01332 256900 ਤੇ ਸੰਪਰਕ ਕਰੋ।

01332 256160
یہ معلومات ہم آپ کو کسی دیگر ایسے طریقے، انداز اور زبان میں بھیج سکتے ہیں جو اس تک رسائی میں آپ کی مدد کرے۔ براہ کرم
فنی کام 01332 256900 پر ہم سے رابطہ کریں۔



Referral Order

Information for Young People

What is a Referral Order?

In the majority of cases, a Referral Order is a sentence given to young people who have attended Court for the first time and pleaded guilty. There are also other exceptional circumstances when you may get a Referral Order.

Referrals Orders can last anything between 3 and 12 months and the Court will have decided how long your Referral Order will run for.

Once the Court has given you a Referral Order they will then refer you to the Youth Offending Service (YOS) and you will have to attend a Referral Order Panel Meeting.

What happens next?

Before you left Court, you will have been given an appointment time for you to meet with your Case Manager at the YOS.

Your Case Manager will then work with you for as long as your Referral Order lasts and will be your main point of contact.

At your first appointment with your Case Manager, they will explain to you what is expected of you and what you need to do as part of your Referral Order. Your Case Manager will then carry out an assessment of your risks and needs. Based on this assessment, your Case Manager will write a report for the Referral Order Panel Meeting. You will then be given a date to attend the Panel Meeting.

If you are under 16, your parent or carer must come to the Panel Meetings with you. If you are over 16, sometimes the Court says a parent or carer will have to come along anyway.

What is a Referral Order Panel Meeting?

A Referral Order Panel Meeting is made up of two volunteers from the local community and your Case Manager from the YOS. The victim of your offence may also choose to attend the Panel Meeting. If the victim chooses not to attend, their views may be represented at the Panel by another person or in writing.

During the Panel, each person (including you) will be given the opportunity to discuss the offence and how it has affected them. The aim of the Panel Meeting is to help you to take responsibility for your actions and to put together a plan that will help you to avoid offending in the future and that will help you to repair the harm you have caused. This plan is called a **Contract**.

The Contract is a written agreement between you and the Referral Order Panel. It will say how you can make amends for your offence and will also include activities and interventions to help you stop offending in the future this may include meeting with education workers to help you return to school or addressing any misuse of alcohol or drugs.

Once agreed you will sign this contract and all the actions on the contract must be completed before your order ends.

After the first Panel meeting you will be given support from your Case Manager to help you to achieve the aims of the contract. A Progress Panel Meeting will take place every three months to see how you are getting on and what you have achieved.

If you do not comply with the Contract, an Extraordinary Meeting will be called to decide if you should go back to Court for re-sentencing.

How often will I be seen?

Appointments with the YOS will be in line with something called the 'Scaled Approach'. This means that how often you are seen will be decided by an assessment of your risks and needs. There are three different intervention levels:

Standard Enhanced Intensive

In order to find out which level you are, your Case Manager will chat to you about your offence and the things that are going on in your life. Your Case Manager will then be able to decide which level of work is right for you.

This could therefore mean:

Standard

You will have at least TWO appointments a month with the YOS for the first three months of your Order. You will have at least ONE appointment a month with the YOS for the remainder of your Order.

Enhanced

You will have at least FOUR appointments a month with the YOS for the first three months of your Order. You will have at least TWO appointments a month with the YOS for the remainder of your Order.

Intensive

You will have at least TWELVE appointments a month with the YOS for the first three months of your Order. You will have at least FOUR appointments a month with the YOS for the remainder of your Order.

"good and bad in everybody"

"I've learnt from it, its not worth it"

"dont do the crime if you cant do the time"