

Pupil Premium Plus Policy 2019-20

**Improving the educational outcomes of children in care.
Derby City Virtual School**



Derby City Council

Introduction

The arrangements for Pupil Premium for Looked After Children (LAC) are now well established nationally and there is a commitment that this funding will remain in place for this parliament.

Throughout our policy, the Pupil Premium for LAC will be referred to as **Pupil Premium Plus** to distinguish it from other forms of Pupil Premium.

- The overall grant allocated to each Local Authority (LA) is calculated on a per capita basis at £2,300 per child. However, it does not have to be distributed on a per capita basis, given that LAC in care have differing levels of need at different stages of being in care
- LAC will be eligible as soon as they enter care
- LAs are responsible for Pupil Premium Plus payments with the Virtual School Headteacher (VSH) being responsible for making sure there are effective arrangements in place for its allocation
- From September 2015 Derby City introduced an electronic Personal Education Plan (ePEP). It is through this ePEP that the costs attributed to Pupil Premium Plus are identified and agreed
- Regular feedback on the quality of PEPs is sent from the Virtual School to designated teachers and social workers

Overall principles underpinning our child's needs driven policy

- The VSH is responsible for the use of Pupil Premium Plus to improve outcomes for all children in Derby City's care, wherever they live
- The funding will be provided according to the needs of the child and there is no set amount
- None of the grant will be used to pay for Virtual School management or administration
- Derby City Council and the VSH are corporate parents, so the question 'would this be good enough for my child?' is a central one in making decisions and evaluating the effectiveness of the use of Pupil Premium Plus
- The Pupil Premium Plus funding must be used to improve educational outcomes and "narrowing the gap"
- The allocation of Pupil Premium Plus from Derby City is based on a "**child's needs driven model**", identified through SMART, costed targets in the ePEPs.
- The ePEP needs to be a quality assured document. The Virtual School is responsible for the quality assurance process

How much Pupil Premium Plus money can be applied for?

Derby City Virtual School will allocate in the region of £600 per quality assured ePEP.

We would expect two ePEPs to be completed each year. The costs identified should reflect the resources required for up to 19 weeks of provision.

In exceptional circumstances schools can apply for additional funding from the Virtual School Premium (see below) to support exceptional needs. Again, this needs to be applied for through the ePEP process.

Additional resources for 2018-19 only

In the financial year 2018-19 we have identified resources which will enable us to more effectively support a LAC as they transition from one school to another. This can either be in the transition from an EYFS setting to reception; year 6 to year 7; or when a school move is necessary part way through a year.

- These additional resources take into account that schools should be funding the first 10 hours of support through their delegated budget if the pupils has SEN Support or an EHCP.
- Additional funding can be sought from one term up to a full year.
- Support can be for part-time or full time staffing to support as deemed necessary. (if fulltime staffing is required the maximum number of hours that can be applied for is 22.5 as the first 10 hours is within the schools delegated budget if the pupil has SEN Support or an EHCP)
- The funding requested should be for support which is over and above any SEN Support or EHCP funding.
- Typically we would look to allocate this resource at the PEP which should take place within 10 days of a LAC being in a new school.
- This funding is available to state funded schools only.

It is recognised that rates of pay may vary. Therefore we ask that each school identifies the costs associated with this transitional support. We want to be very clear as to what support is being funded and expect the following detail to be able to allocate this funding

No. of hours per week x Staff cost per hour x No. of weeks = Total Cost (£)

What can the money be spent on?

The Pupil Premium Plus will only be provided to meet clear quantitative (and exceptionally qualitative), costed SMART targets (see next page for some examples) in the following six areas:

- Academic achievement and progress – SMART educational targets
- Wider achievement - in an area in which the child is gifted and talented
- Attendance
- Inclusion - by reducing internal and external exclusion
- Social skills
- Transition into the next key stage and/or a new learning provider

Examples of activities that Pupil Premium Plus might be used for:

- Additional 1:1 tuition to support learning; a rate of up to £40 per hour will be paid
- Additional support in school that will build self-esteem, confidence, resilience or learning skills. Examples of this could be peer mentoring, nurture group provision and therapeutic support
- Aspiration raising activities
- Extra learning resources over and above what the school provides
- IT equipment – if this is bought for the child this should remain the property of the child
- Alternative education packages
- Revision courses/guides as long as it is normal practice for parents/carers to pay for them

Derby City Virtual School Premium

In Derby the Virtual School will create a “Virtual School Premium” which will be used to pay for exceptional need identified in the ePEP which is over and above what would normally be asked for; and certain programmes to support LAC pupils e.g. additional EP emotional and behavioural support, targeted tuition for national assessments, 100 Day Challenge, GCSE Pod and WH Smith vouchers to encourage reading. In addition we use this funding to offer a range of CPD opportunities and training to all designated teachers, social workers and carers.

How and why will the amount of Pupil Premium Plus vary?

Children’s needs vary and can ‘spike’. For some children £2,300 is only a fraction of the cost of the support they need. Additional costs can come from:

- children who come into care in an emergency with a fragmented home and education history and who are behind academically
- children who have to move into or out of city in an emergency
- children placed out of city in other LAs who will lose out without additional help
- children where there is a significant and often delayed reaction to abuse and neglect, which manifests in hard to anticipate behavioural ‘spikes’

In view of this, there may be a significant difference in the amount of Pupil Premium Plus distributed.

Proposals to pool Pupil Premium Plus in a school to enhance services, providing its use is directly linked to children in care’s needs via the ePEP, are allowed.

Circumstances in which Pupil Premium Plus will not be provided

- Pupil Premium Plus will not be used to double fund or replace funding which should already have been allocated to the school to support the child and specifically; to fund services that should be provided via a statement, or EHC plan; or, other statutory work e.g. statutory assessment or support from health
- School trips, social and leisure activities – carers receive an allowance which should cover these costs
- The interventions put in place do not require any funding
- The school’s own funding covers the cost of the interventions
- The ePEP SMART targets that are not aligned to the six areas outlined above

Circumstances when the Pupil Premium Plus allocation will be adjusted

- For learners who start reception or year 7 in September 16, schools can apply for a maximum of £800 to cover the period September 16 - March 17 unless the needs of the LAC are such that they need Virtual School Premium
- For learners in current year 6 or 11, the maximum grant that can be applied for is £400 to cover the period April 16 - July 16 unless the needs of the child/young person are such that they need Virtual School Premium

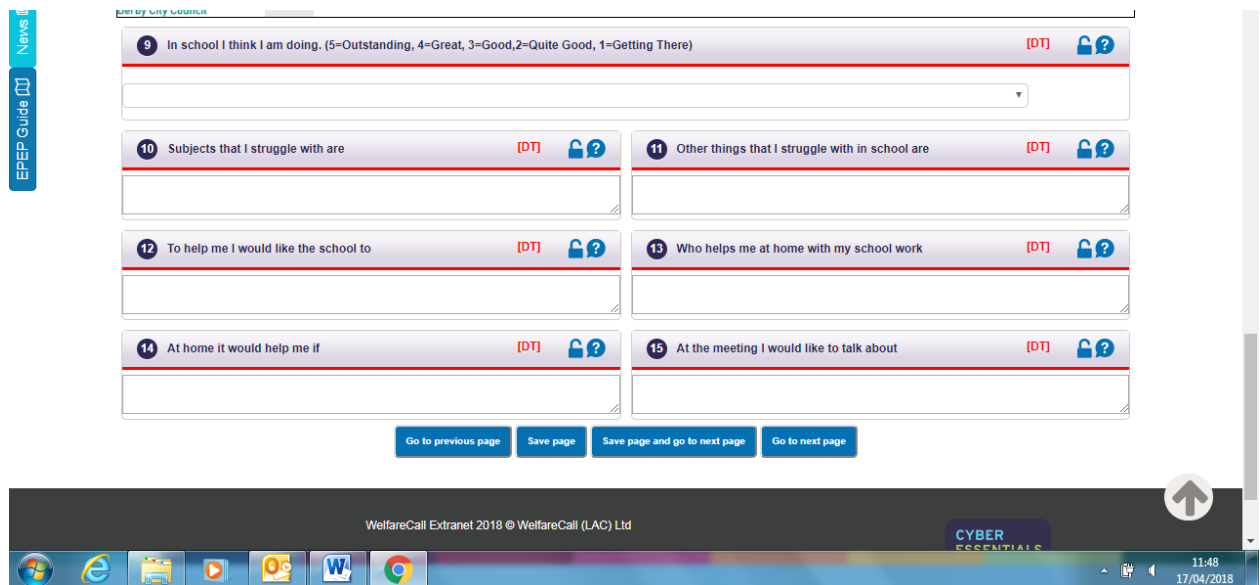
Allocation of Pupil Premium Plus to Schools and recoupment policy

- The Pupil Premium Plus grant will be transferred within 4 weeks of the ePEP being quality assured to the agreed bank account
- The monies will be transferred in 2 instalments, based on the principle that there should be 2 ePEPs every year
- Payments will be based on the SMART targets within the ePEP
- Where there is a need to clarify what funding a school is providing from its own resources, the school may need to provide evidence before Pupil Premium Plus can be allocated.
- We will not recoup Pupil Premium Plus where a child moves during the term, unless the amount is greater than £600
- We reserve the right to recoup the funding if there is evidence that the funding is not being used to address the LAC's needs

Allocation of Pupil Premium Plus to Residential providers and Independent Special schools; and recoupment policy

- Only in exceptional circumstances will extra funding be provided to residential providers and independent special schools because they are already funded at a high level by LA budgets
- Any Pupil Premium Plus allocation will have to be approved by the VSH, on receipt of a high quality ePEP
- Whether additional funding is granted or not the providers are still expected to complete the ePEP; with associated targets for the LAC
- We reserve the right to recoup the funding if there is evidence that the funding is not being used to address the LAC's needs

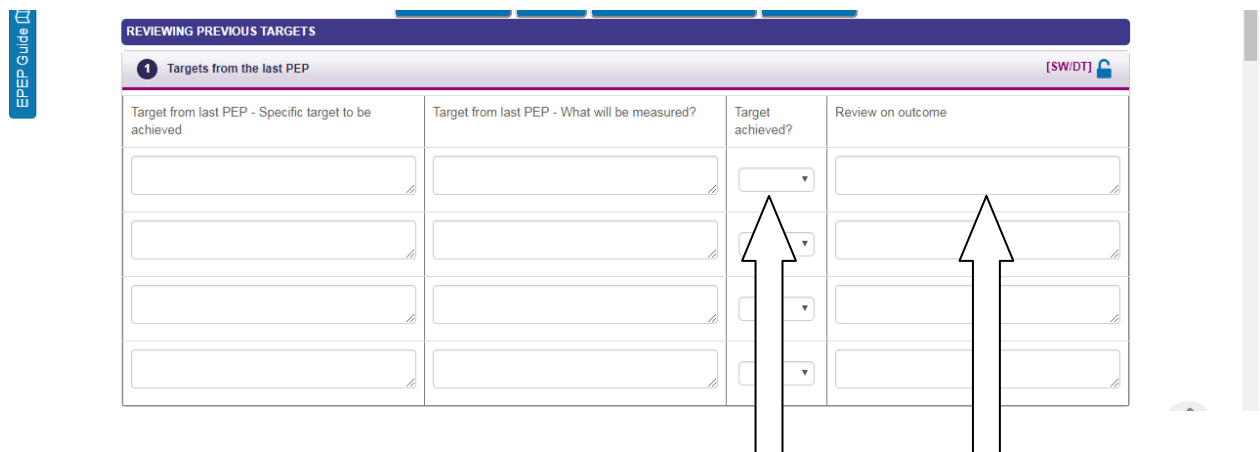
The Pupil Voice questions, Section 2 of the ePEP - “My Views” should be answered by the pupil. If the pupil expresses a need this would be expected to be addressed in the targets which are set.



Requesting LAC Pupil Premium Plus Funding from Derby City Virtual School

The screen shots below are taken from **Section 7 of the ePEP - “My Targets and Pupil Premium Plus”**. It is from this page on the ePEP that targets are reviewed, new targets are set and PP+ money is requested. We expected to allocate PP+ money against SMART, costed targets as per the Derby City PP+ Policy.

Review of Previous Targets



The review of the targets from the previous ePEP is done by completing these boxes. (the first two columns in the table will be pre-populated if targets have previously been set)

Setting new targets and requesting associated PP+ money

Smart, costed targets should be completed in questions 2,3 and 4. You can set up to 3 SMART targets. If you require to set more targets this can be done in **Question 6 - “Other new decisions and actions from this PEP”**.

SETTING OF NEW SMART TARGETS AND PUPIL PREMIUM PLUS COST

2 1st Target [SW/DT]

Comments

Specific target to be achieved

What will be measured?

Realistic date to be done by?

Description of how PP+ cost is calculated

PP+ cost for this target

Write specifically what will be achieved

How will this be measured/evidenced

Insert a date by which this will be achieved

Outline how the costs have been calculated

Write the total cost (£xxx) for this target

Examples of costed SMART Targets required in **Section 7, “My Targets and Pupil Premium Plus (PP+)”** of the ePEP are shown below:

	Comments
<u>Specific</u> target to be <u>achieved</u>	Read and Write numbers from 100 to 1000. To start to do simple calculations
What will be <u>measured?</u>	To check weekly testing through a style of precision teach her recognition and writing of 3 digit numbers starting at 100. To monitor in class when doing number work calculations her accuracy.
<u>Realistic date</u> to be done by?	January 2018
Description of how PP+ cost is calculated	1-1 support once a week with Teacher 20 weeks x £25 = £500 30 mins =£250
PP+ cost for this target	£250

	Comments
<u>Specific</u> target to be <u>achieved</u>	Improving spelling 3 & 5 level words using digraphs and trigraphs To use precision teach to consolidate this
What will be <u>measured?</u>	Testing of spellings weekly and comparing longer pieces of work produced throughout the term on a fortnightly basis. To see increased % of correct spellings
<u>Realistic date</u> to be done by?	January 2018
Description of how PP+ cost is calculated	1-1 support once a week with Teacher 20 weeks x £25 = £500 30 mins =£250 Precision teach 4 times a week with TA 15 mins = 20 weeks x £12.50 per hour=£250
PP+ cost for this target	£500

	Comments
<u>Specific</u> target to be <u>achieved</u>	To identify 3 emotions from looking at pictures and reading stories
What will be <u>measured?</u>	XXX currently is unable to interpret the above emotions in her context i.e. interpreting the associated feelings. The identification of 3 emotions (happy, sad & angry) using picture books and cue cards for 75% of the time using known characters (e.g. ORT)
<u>Realistic date</u> to be done by?	18 weeks (Feb 2018)
Description of how PP+ cost is calculated	1:1 TA facilitation @ 10mins per day x 3 days per week x 18 weeks £2.50 x 3 days x 18 weeks
PP+ cost for this target	£135

	Comments
<u>Specific</u> target to be <u>achieved</u>	To complete 2 short adult-initiated tasks each morning
What will be <u>measured?</u>	XXX currently is reluctant to engage in adult directed activities. Over the course of a week, XXX to demonstrate success in at least 5 adult initiated activities
<u>Realistic date</u> to be done by?	12 weeks (Dec 2017)
Description of how PP+ cost is calculated	1:1 TA facilitation @ 20mins per day x 5 days per week x 12 weeks £5 x 5 days x 12 weeks
PP+ cost for this target	£300

Pupil Premium Plus for LAC from other Local Authorities

Different policies towards Pupil Premium Plus will be implemented by different LAs

Derby schools who have LAC from other Local Authorities on their roll must contact the headteacher of the relevant Virtual School to request their Pupil Premium Plus policy, as nationally, all VSHs are responsible for the allocation of Pupil Premium Plus for all school aged LAC from their authorities, even though the child is educated in a Derby school. The name and contact details of other VSHs can be requested from the Derby City Virtual School.

Adopted Children, Special Guardianship Order and Child Arrangement Order

In addition, through a separate process, children adopted from care or children who have previously been in care but now have a Special Guardianship Order or Child Arrangements Order (formally known as a Residence order) will be entitled to £2,300 passed directly to the school. **However, this grant is outside the remit of this policy.**

For further information on this please refer to:

<https://www.gov.uk/government/publications/children-adopted-from-care-and-the-pupil-premium-template-letter>

BACS details for Derby City to pay you Pupil Premium Plus funding

If we have not paid your school / setting by BACS before please send us the details below on School / Setting letter headed paper.

Return this by secure egress email or alternative secure method. If posting mark as 'private and confidential: pupil premium finance' attention of:

**Lauren Gill, Finance & Procurement, Organisation & Governance Directorate
Derby City Council, The Council House, Corporation Street, Derby, DE1 2FS**

Please include the following:

School / Setting Name	
School / Setting Address	
School / Setting Tel Number	
Bank Name	
Bank Account Name	
Bank Address	
Sort Code	
Account Number	
Remittance email address	
Responsible person signature & printed name	
Date signed	
Company reg no. / sponsor (if applicable)	
Company registered address (if applicable)	
VAT Registered yes/no	
VAT number if registered	
Charity Number if registered	

Contact Details for the Virtual School

In the first instance all enquiries about Pupil Premium Plus should be directed to Elizabeth Williams – see below:

Section/Role	Name	Email Address	Tel No
Headteacher of the Virtual School	Graeme Ferguson	Graeme.ferguson@derby.gov.uk	07812301044
Specialist Education Officer for CiC	Kate Harm	Kate.harm@derby.gov.uk	01332 641439
Specialist Education Officer for CiC	Catherine Ward	Catherine.ward@derby.gov.uk	01332 640346
Project Support Administrator	Liz Williams	Elizabeth.williams@derby.gov.uk	01332 640342
Lead Designated Teacher	Sarah Parkman	Sarah.Parkman@derby.gov.uk	07794 458565