



Derby City Council

Team
Contact Suanne Lim
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Fax
Minicom 01332 716709
Date September 2021

Dear Director of Children's Services

RE: SERVICES AVAILABLE TO LOOKED AFTER CHILDREN PLACED IN DERBY BY OTHER LOCAL AUTHORITIES

Derby City Council would like to notify you about the resources and facilities available to looked after children and young people who may be placed in our area by your local authority.

Within this letter we set out the process to notify us when a looked after child or young person is placed in Derby or when their placement arrangements change. We also include information about our Virtual School for Looked After Children and information about accessing services.

Please disseminate this information to relevant professionals within your Children's Social Care Service. We hope that this information will help your professional staff to understand and access services that are available to children and young people residing in Derby. If you have any foster carers based in Derby it would be helpful if you also passed this letter onto them so they are aware of the services available to children and young people in the city.

It would be useful to receive similar information and contact details about services and opportunities available to any of our looked after children we may have placed in your local authority area.

People Services | The Council House, Corporation Street, Derby, DE1 2FS
derby.gov.uk

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Notifications

Prior to placing children in Derby, please write to myself using the mailbox cicplacementnotification@derby.gcsx.gov.uk. As required by regulations please include your assessment of the child's needs and care plan. Please refer to our website: <http://www.derby.gov.uk/health-and-social-care/children-and-family-care/children-in-care/ooa-placements/> for further information and a copy of our notification form.

Please confirm via the same route if the child is then placed and ensure we have details of the child's social worker, placement, their school, GP and any specialist services arranged for the child. Please also alert us to any risk issues for the child and if YOS are involved.

It is important that we are notified by the same route when a child leaves the city or ceases to be looked after, including where an adoption order is made.

Education

All of our schools, academies and colleges have a collective responsibility to ensure that all children and young people have access to the best possible learning opportunities so that they can achieve their full potential.

For Children in Care moving into Derby City the child's Social Worker should contact our Admissions Team as soon as possible to discuss the application process. They can contact Primary School Admissions on 01332 642728 and Secondary Admissions on 01332 642725 between 8:30 – 17:00 Monday to Thursday and 8:30 – 16:30 Friday. Contact also can be made electronically by emailing admissions@derby.gov.uk or completing the e-forms on the Derby City Admissions website

For Primary School admissions: <https://www.derby.gov.uk/education-and-learning/schools-and-colleges/school-admissions/primary-school-admissions/>

For Secondary School admissions: <https://www.derby.gov.uk/education-and-learning/schools-and-colleges/school-admissions/secondary-schools-admissions/>

All schools in Derby City have a Designated Teacher for children in care. Their statutory role is to promote the educational achievement of **all** children in care in their school, regardless of their responsible authority.

Derby City has a Virtual School for children in care. The Virtual School works with Derby City's schools, Residential Homes, Health, the Admissions Team, the Advisory Teacher for Exclusions and the School Improvement Service to monitor, challenge, support and provide intervention to ensure good educational outcomes for children in care. The Virtual School works collaboratively with respective colleagues in other local authorities and will support any school in Derby City with queries relating to children on their roll who may be placed in Derby City by another local authority. The Virtual School also supports adoptive parents and adopted children where possible.

For more information, please contact the Virtual School Head Teacher on 01332 640341, the Virtual School Specialist Education Officer on 01332 641439 or the Virtual School Project Support Officer on 01332 640346.

Early Years, Childcare and Nursery Provision

Derby has a wide range of early years' providers, offering a sufficiency of places, including free places for 2-4 year olds. This includes Local Authority nursery classes, private nurseries, voluntary sector groups and child minders, as well as before/after school and holiday care for school age children. This is equally available to children in care.

Information is available on the Derby City Council website:

<https://www.derby.gov.uk/community-and-living/childcare/childcare-information-for-parents/finding-childcare-in-derby/>

Children's Centres

Derby has a number of children's centres in neighbourhoods across the city, details are on the Council website: <https://www.derby.gov.uk/community-and-living/childcare/childrens-centres/>

They offer a range of services and activities for children, usually up to 5 years, and their families. This can be particularly helpful for adoptive or new foster carers, and can support the development of young children in care.

Special Educational Needs and disabled children

Children in care who have special educational needs should already have an Education, Health and Care plan or equivalent prior to placement in Derby. Derby has a range of services for children with disabilities or SEN, some of which will be available to children in the care of other authorities and some of which may be available at a charge. Details are

available on the website: <http://www.derby.gov.uk/education-and-learning/special-education-needs-disabilities/>

Derby has a number of special schools and specialist provision in mainstream schools. On making an application for a school place (see above), the child's educational needs must be identified and their assessment and plan shared. Further information is available from:

SENDadmin@derby.gov.uk

Health Services

All children and young people who live in Derby City have access to universal health services. These are provided by Derbyshire Healthcare Foundation Trust and local General Practitioners.

Derbyshire Healthcare Foundation Trust provides a range of health services for children and young people. All the staff working in our children and young people's services shares the same aim, which is to:

"With families and partner agencies, enable children and young people to achieve the best health outcomes they can, by promoting healthy lifestyles and providing early intervention for their health, wellbeing, and safeguarding needs."

It is important that all children are registered with a local GP prior to or immediately on placement in the city, unless their previous GP is still willing and able to provide cover in the city. The health needs of children in care are monitored by a Health Visitor or School nurse.

The Designated Nurse for Children in Care MUST also be notified by the Local Authority when a child in care moves into the city; the contact details are: DDCCG.lac@nhs.net (secure email address).

The Children in Care Health Team undertake initial and review health assessments for children that are placed in Derby City. In line with national tariff found in the Department of Health's Payment by Results (PbR) Guidance for 2013/14 there is a charge for this service. The Children in Care Health Team are based at: Sinfin Health Centre, Arleston Lane, Derby DE24 3DS. Telephone 01332 888042. Preferred contact method via email: dmh-tr.derbycica@nhs.net

Specialist health services are available locally, including mental health provision through CAMHS and for emotional health and wellbeing concerns see the: [Derby & Derbyshire - Emotional Health & Wellbeing \(derbyandderbyshireemotionalhealthandwellbeing.uk\)](http://derbyandderbyshireemotionalhealthandwellbeing.uk) . Where a child has known needs it is the responsibility of the previous provider to ensure continuation of and transfer or (as required), and where applicable funding for, these services prior to placement.

Youth Offending

Derby City Youth Offending Service (YOS) works with young offenders aged between 10 and 17 who are the subject of Court Orders. The YOS also work on a voluntary basis with young people who have been identified as being at risk of offending and some who are subject of Youth Restorative Disposals. Where a child moving into the city is already involved with YOS, the previous service should liaise with Derby YOS in relation to management of the case.

Derby City Youth Offending Service can be contacted on 01332 6432444.

Vulnerable, Exploited, Missing and Trafficked Children

Derby has a Local Safeguarding Partnership which has in place safeguarding procedures (jointly with Derbyshire), offers multi-agency training and ensures effective safeguarding practice across the city. Placements in the City comply with local procedures and where there are any concerns, placing social workers should make themselves familiar with these procedures: <https://ddscp.org.uk/>

Where there is a safeguarding concern about a child in care placed in Derby, Derby Social Care service will undertake any S47 investigation required, in consultation with the child's social worker, until or unless it is agreed that the placing authority will take responsibility. This can be accessed through the First Contact Team:

During normal working days between 9am and 5pm on 01332 641172

Out of hours 01332 786968

Derby has a well-established, multi-agency approach to children who are vulnerable to child sexual exploitation. The strategy and guidance is available on the DSCB website, along with a risk assessment tool to be used where there are concerns about a child and CSE. Any child assessed as a medium or high risk should be referred for a local CSE

multi-agency meeting by ringing 01332 717818 and any intelligence about potential perpetrators or other concerns about CSE should be reported to the Police as Operation Liberty using the form on the DSCB website.

Where children go missing from placements in Derby the local procedure should be followed. Missing children are considered at a monthly panel and multi-agency responses reviewed to ensure appropriate plans are in place to reduce missing episodes and ensure children's safety.

Children in Care Council

The Derby City Children in Care Council represents the views of Derby City children and young people in care and care leavers. The group meets on a monthly basis throughout the year and are involved in decision making and service development along with informing the Corporate Parenting Board. The group works alongside Derby City Council to try and make things better for the children and young people in care.

Currently, our Children in Care Council is only open to Derby City looked after children, although we are considering how to make the council accessible to other children and young people placed in Derby. The group is facilitated by The Participation Officer and can be contacted on 01332 643927.

General resources

The Derby City Council website is also a useful resource for more information about general services and events in Derby – www.derby.gov.uk

We hope this information proves to be a helpful resource for colleagues from outside Derby who are working with looked after children placed here.

We welcome any feedback you may have.

Yours sincerely

Andy Smith
Strategic Director People Services