



## Licensing of Drivers of Hackney Carriages and Private Hire Vehicles Certificate of Fitness to Drive

### Licensing – Privacy Notice

#### How is your information used?

We may use your information to: process applications, investigate and prosecute relevant illegal activities, investigate and prosecute Corporate Fraud; send you communications that you have requested or that may be of interest; ask agencies, government departments or other public bodies to give us information they have about you; check information you have provided, or information about you that someone else has provided, with other information we hold; get information about you from certain third parties, or give information to them to check the accuracy of information, prevent or detect fraud or protect public funds. These third parties include Government Departments, other Local Authorities and private sector companies, as allowed by law.

#### Who has access to your information?

We may share your information with:

- Other Council Departments – to ensure we meet our statutory duties; or to collect debt, and prevent fraud and the misuse of public funds.
- External organisations, for example, HM Revenues & Customs, the Department of Work and Pensions, the Police, the Audit Commission and other enforcement agencies and third parties, for other purposes allowed by law, including, to prevent fraud and the misuse of public funds.

For further information about how your personal information will be used, please visit [www.derby.gov.uk](http://www.derby.gov.uk) where you can see a full copy of our privacy notice. Alternatively you can request a hard copy from - [licensing@derby.gov.uk](mailto:licensing@derby.gov.uk)

Full name of Applicant (BLOCK CAPITALS) \_\_\_\_\_

Address \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

**To be signed in the presence of the Medical Practitioner signing this certificate.**

P.T.O.

You are 'Assessing Fitness to Drive' at Group 2 Standard; Guidance for medical professionals is available online at:

<https://www.gov.uk/government/publications/assessing-fitness-to-drive-a-guide-for-medical-professionals>

The main purpose of the medical report is to ascertain that the applicant is fit to drive and any additional information should only be disclosed to advise on recommended length of fitness (e.g. insulin dependent diabetic.)

Being a registered Medical Practitioner who is competent in undertaking DVLA Group 2 medical standards, I have today examined the applicant medically to the DVLA Group 2 medical standards for Vocation drivers and I consider the above applicant:

\*Please tick relevant box

Meets relevant DVLA Group 2 medical standards for vocational drivers

Does not meet the DVLA Group 2 Medical Standards for vocational drivers

- **Applicants are required to produce a Certificate of Fitness to Drive (less than 12 weeks old) when they apply for their first licence.**
- **A further Certificate of Fitness to Drive (less than 12 weeks old) must be produced at each renewal.**
- **Once the age of 70 is reached a Certificate of Fitness to Drive should be produced at each annual renewal.**

I recommend that this applicant needs to be reviewed

As per the above schedule  / Other \_\_\_\_\_

The applicant has provided one from each group of the following forms of identification, please indicate:

Group A: Passport  Driving licence (photo)

Group B: Utility Bill (gas, electric, telephone and water)  Bank Statement

Birth Certificate

Marriage/Civil Partnership Certificate

## Legal declaration

I can confirm this patient is registered at the practice indicated below and I have had access to the patient's medical records when undertaking this medical.

Signature of Medical Practitioner \_\_\_\_\_ Date \_\_\_\_\_

Name (Block Letters) \_\_\_\_\_

**Please add address and telephone number of medical practice using official stamp**

